



Saltash Town Council

Konsel An Dre Essa



The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

3 June 2021

Dear Councillor

I write to summon you to the meeting of **Services Committee** to be held at the Guildhall on **Wednesday 9th June 2021 at 6.30 pm.**

The meeting is open to members of the public and press, however, **please note** due to Covid-19 safe working practices the number of attendees has been reduced significantly, limiting the Guildhall (long room) Covid-19 capacity number of people to 27.

We ask that members of the public and press attending Council meetings **arrive no earlier than 15 minutes prior to the start of the meeting** and consider their own unique circumstances before attending. Please review and adhere to the [Guildhall Risk Assessment together with the Councils Protocol](#) and note that it is not likely to cover all scenarios.

Any member of the public requiring to put a question to the Town Council must do so 24 hours prior to the meeting by email enquiries@saltash.gov.uk

Yours sincerely,

PP R Lane
Town Clerk

To:

Essa	Tamar	Trematon
R Bickford R Bullock G Challen M Fox A Pinckney Vacancy	L Challen S Gillies S Martin J Peggs P Samuels Vacancy	S Miller B Samuels G Taylor D Yates

Agenda

1. Health and Safety Announcements
2. To appoint a Chairman
3. To appoint a Vice Chairman
4. Apologies.
5. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
6. Questions - A 15-minute period when members of the public may ask questions of Members of the Council

Please note: Any member of the public requiring to put a question to the Council must do so 24 hours prior to the meeting by writing or email.

7. To note and receive the minutes of the Services Committee held on 10th February 2021 as a true and correct record (Pages 4 - 9)
8. Finance:
 - a. To receive the current Committee budget statements. (Pages 10 - 14)
9. To ratify the following during the COVID-19 isolation period: (Pages 15 - 16)

Ref Nr.	Details	Decision Agreed	Committee
STC93	Approved to cancel all Guildhall Bookings up to the 31st May 2021 except polling station booking.	APPROVED	SERVICES
STC101	Approved to cancel all Guildhall Bookings up to the 31st July 2021.	APPROVED	SERVICES

10. To consider Risk Management reports as may be received
11. Correspondence:
 - a. To consider a request for hosting an International Festival of Rowing - The Cornish Pilot Gig Association and Perfect Moments. (Page 17)
 - b. To consider a request for STC to adopt various memorials in the town - Saltash 1941 Blitz Committee. (Pages 18 - 22)
 - c. To consider a request for STC to adopt various memorials in the town - Saltash Great War 1914-1918 Committee. (Pages 23 - 37)

12. To receive a report and consider any recommendations from the Service Delivery Department (Pages 38 - 45)
13. To receive a report on the Pontoon and consider options and associated costs. (Pages 46 - 50)
14. To receive a report on bunting and consider the options and associated costs. (Pages 51 - 53)
15. To consider forming a Water Transport Working Group to further explore the possibility of Saltash being an access point.
16. Other areas that the Services Committee is responsible for:
 - a. Allotments.
17. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
18. To consider any items referred from the main part of the agenda
19. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
20. To consider urgent non-financial items at the discretion of the Chairman.
21. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.

Date of next meeting: Wednesday 15 September 2021 at 6.30 pm